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MULTI-VENDOR CRM

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AND REAL-WORLD ASSETS



MAINSTREET RENEWABLES

HOP2IT GROUP

BRM CARBON

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MEMBERS USER MANUAL

MainStreet Money Member User Manual

A visual guide to the multi-merchant member account

Version 4.0 | As At October 2026 | Private Member Edition

This guide helps you navigate your member account, check your records, and use the referral, prospect and email tools. The illustrations use fictional names and values. Your merchant may enable different products and options.

Start here

1. To Sign In, go to your Merchants website and go to the Login Menu and Sign In, or you can access your account always from https://mainstreetmoney.com/login/ with your registered email and password or PIN.
2. Read the Welcome page, then review Account Summary and My Wallet separately.
3. Use the Main Manual Directory to open a menu topic; each topic links back to the directory.
4. For invitations, begin with My Referral Link or Manage my Prospects; create a live member only with that person's permission.
5. Do not share a password, PIN, private key, banking details or a screenshot containing other members' details.

Private Member Guide. This manual explains account functions; it does not create a product entitlement, return, commission or payment obligation. The applicable merchant and product agreements govern those matters. Screens are illustrative and may change, version to version.



Main Manual Directory

Select a menu or submenu below to jump to its guide. The left account menu uses these names in the current Hop2it example. Every guide includes a return link here.

Welcome

- Welcome dashboard

Account Summary

- Account Summary

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- Wallet → CCUs
- Wallet → Comm

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- Market → Shopping Cart
- Market → My Orders

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- Create Member
- My Referral Link
- Manage my Prospects
- My Member Genealogy

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Agreement

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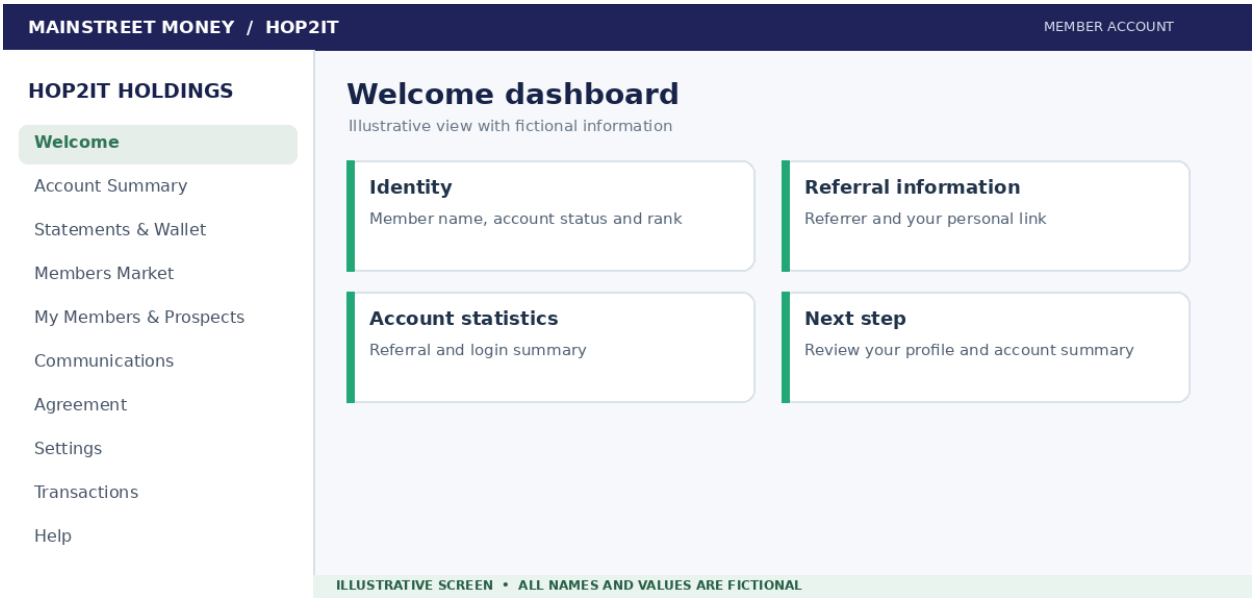
Additional reference: Quick safety notes and troubleshooting appear after the menu guides.

Welcome

Select the submenu in the left member navigation, then use the matching guide below.

Welcome dashboard



Illustrative screen: Welcome dashboard. Names, counts, values and records are fictional.

What this screen does. Check your name, rank, status and contact information after sign-in. Use Copy Link only when you mean to share your personal invitation URL.

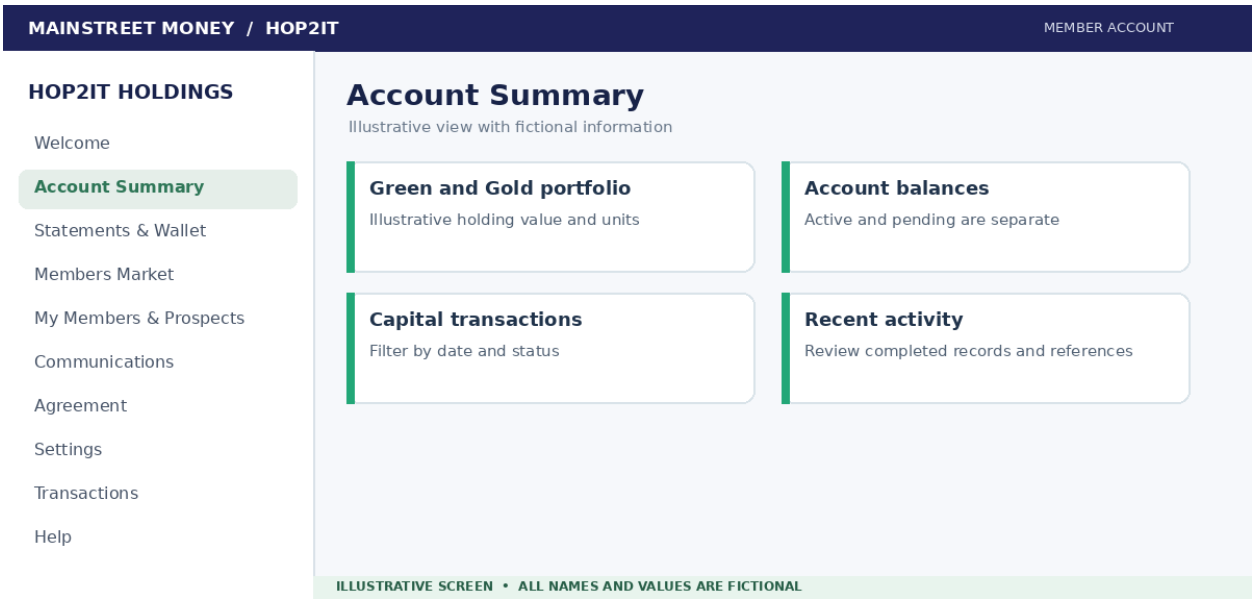
How to use it. Open Welcome from the left menu. Review the cards and select Edit Profile if information needs correction.

↩ Return to Main Manual Directory

Account Summary

Select the submenu in the left member navigation, then use the matching guide below.

Account Summary



Illustrative screen: Account Summary. Names, counts, values and records are fictional.

What this screen does. Account Summary is the portfolio and activity overview. The current screen focuses its net-worth display on “Green and Gold” products and says e-books are not counted. A displayed value is a reference, not a guaranteed sale or withdrawal amount.

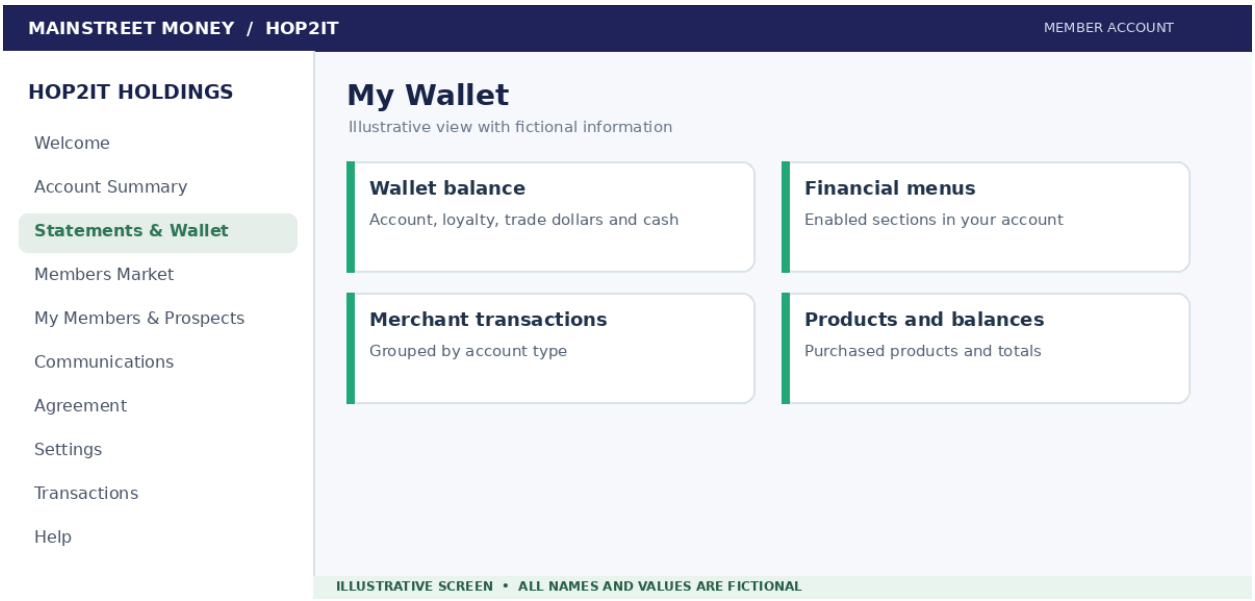
How to use it. Compare quantities and transaction references with your own records. Use the date and status filters when reviewing capital activity.

↩ Return to Main Manual Directory

Statements & Wallet

Select the submenu in the left member navigation, then use the matching guide below.

My Wallet



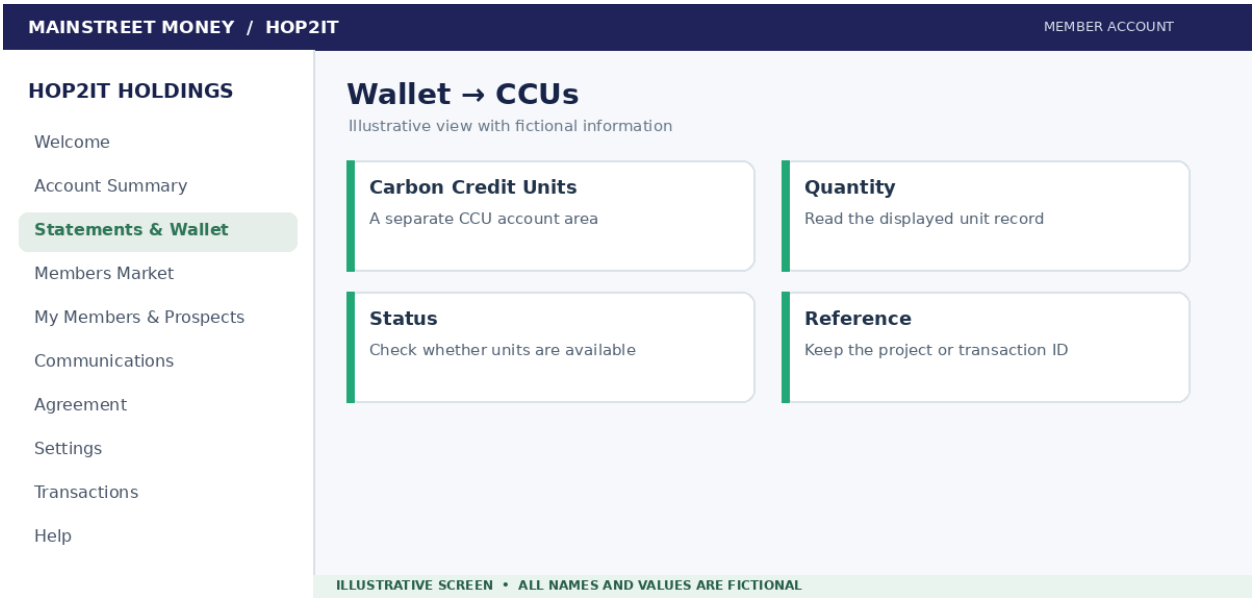
Illustrative screen: My Wallet. Names, counts, values and records are fictional.

What this screen does. My Wallet is a separate financial navigation and holdings view. Counts and totals depend on the merchant and products enabled for your account.

How to use it. Open Statements & Wallet → My Wallet. Expand the relevant section and compare recorded balances or products with your statements.

↩ Return to Main Manual Directory

Wallet → CCUs



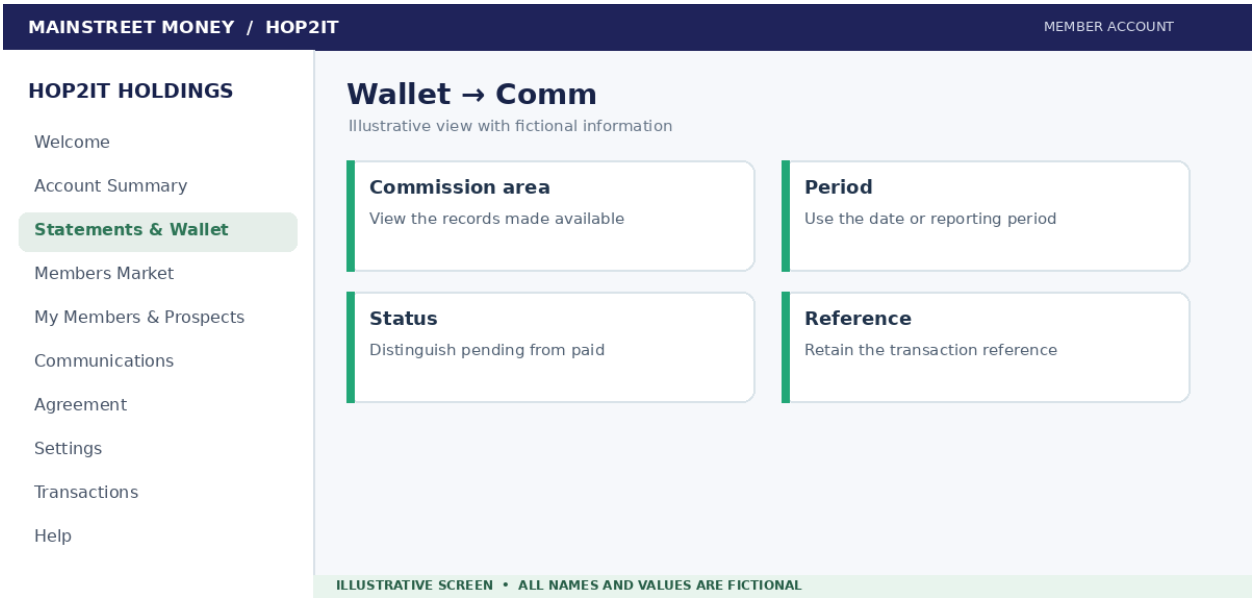
Illustrative screen: Wallet → CCUs. Names, counts, values and records are fictional.

What this screen does. The CCUs submenu is a distinct carbon unit view. Do not confuse an issued Carbon Credit Unit with a Carbon Credit Future agreement.

How to use it. Open Statements & Wallet → Wallet → CCUs. Check the unit description, status and source records shown in your account.

↩ Return to Main Manual Directory

Wallet → Comm



Illustrative screen: Wallet → Comm. Names, counts, values and records are fictional.

What this screen does. Comm is the abbreviated menu label for the commission area. It may be empty or unavailable for some members and should be read using the labels on the live page.

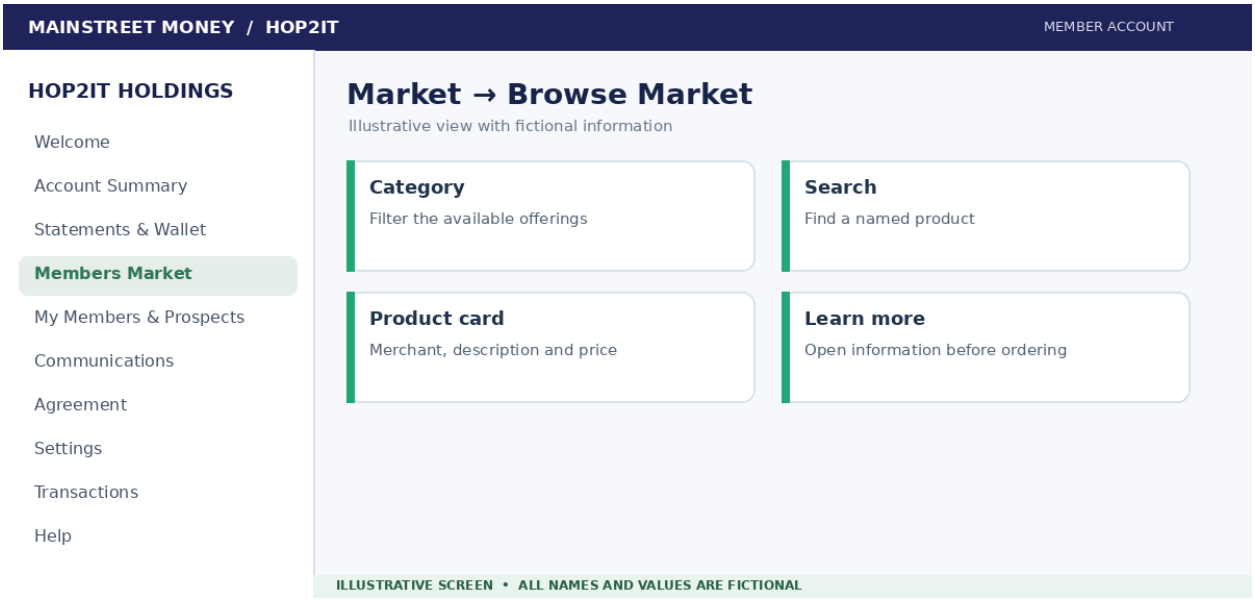
How to use it. Open Statements & Wallet → Wallet → Comm and review any available commission entries against the applicable program terms.

↩ Return to Main Manual Directory

Members Market

Select the submenu in the left member navigation, then use the matching guide below.

Market → Browse Market



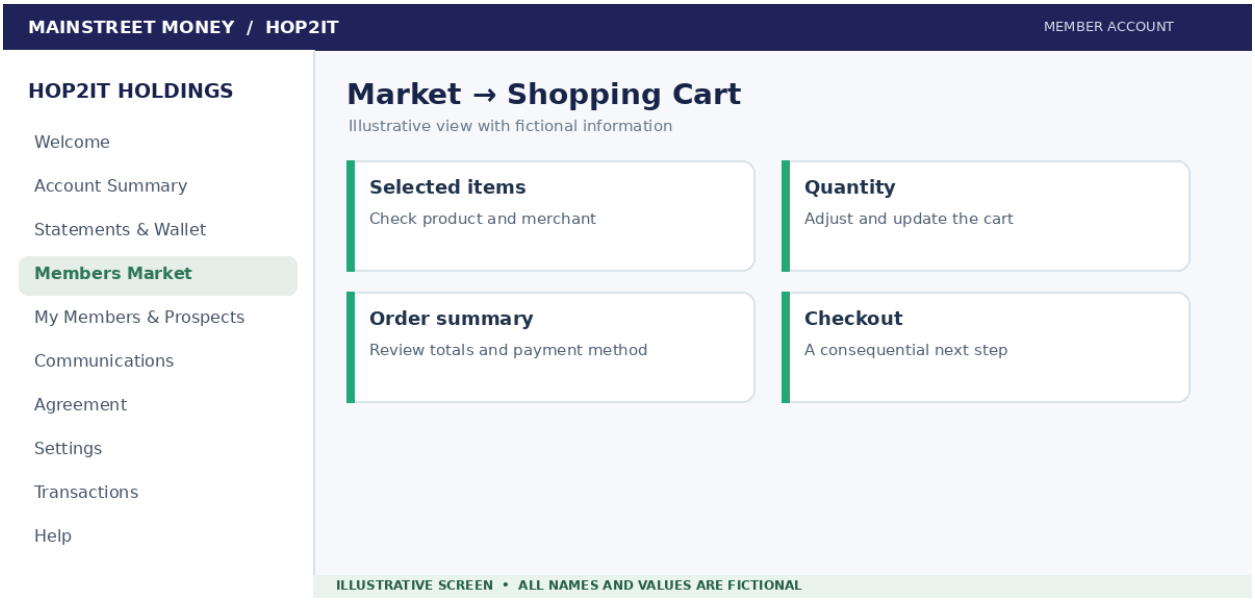
Illustrative screen: Market → Browse Market. Names, counts, values and records are fictional.

What this screen does. Browse Market displays products made available by participating merchants. Availability, currency equivalents and prices can change.

How to use it. Open Members Market → Market → Browse Market. Read the Description, Product Overview, How It Works, Purpose and Features for an offering before beginning a purchase.

↩ Return to Main Manual Directory

Market → Shopping Cart



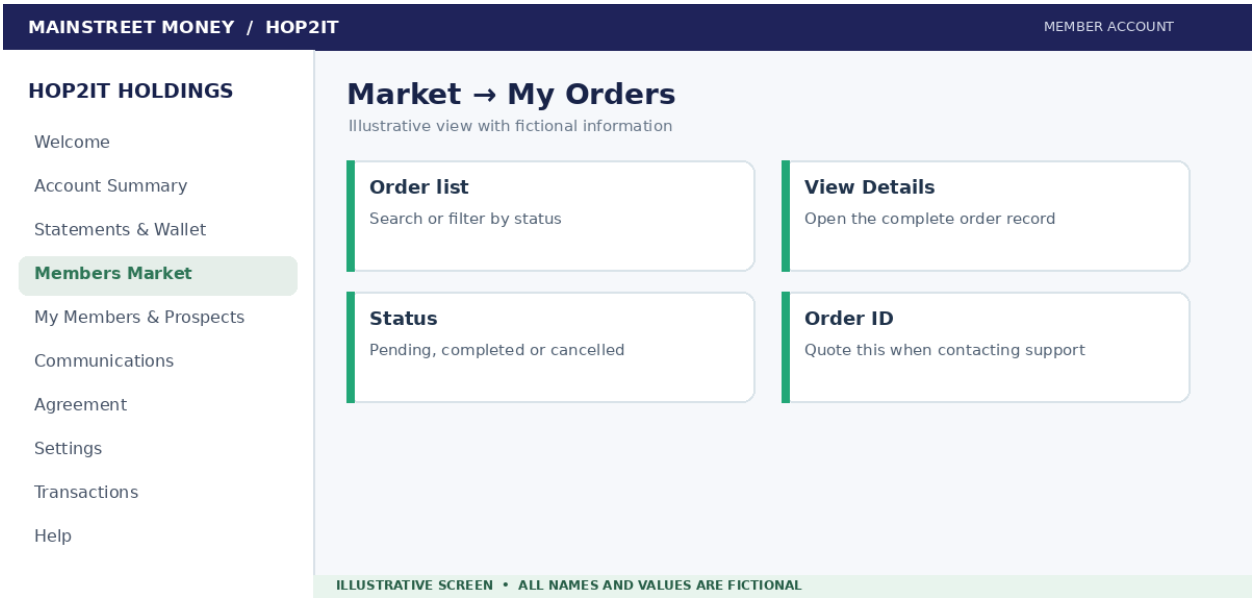
Illustrative screen: Market → Shopping Cart. Names, counts, values and records are fictional.

What this screen does. The cart is a review stage. A cryptocurrency equivalent may be recalculated at checkout.

How to use it. Verify item, quantity, total, fees and agreement. Remove incorrect items before proceeding. Do not complete checkout unless you intend to purchase.

↩ Return to Main Manual Directory

Market → My Orders



Illustrative screen: Market → My Orders. Names, counts, values and records are fictional.

What this screen does. My Orders records orders placed through the marketplace. An order is not the same record as a product holding or an agreement.

How to use it. Open My Orders and select View Details. Check the merchant, item, date, payment method, total and status.

↩ Return to Main Manual Directory

My Members & Prospects

Select the submenu in the left member navigation, then use the matching guide below.

From invitation to downline



Illustrative screen: From invitation to downline. Names, counts, values and records are fictional.

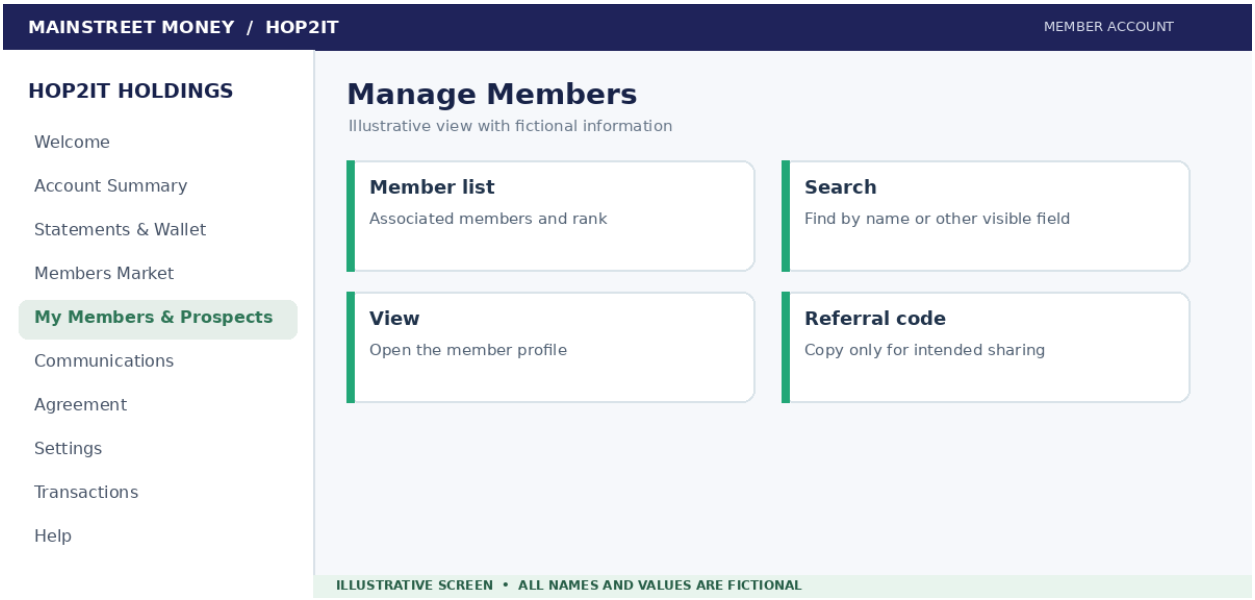
What this screen does. Begin with a personal referral invitation. Record a prospective member with permission, use the prospect email area to continue the conversation, and create or confirm the member registration when the person chooses to join. The referrer relationship determines where a confirmed member appears in the genealogy. A prospect entry alone is not a downline member.

How to use it. Open My Referral Link to share your invitation. Track the response in Manage my Prospects, send considered follow-up from My Prospects Email, then confirm the registration and referrer. Use My Member Genealogy to inspect the resulting branch and Manage Members to view the member record.

Follow the sequence. An invitation does not itself register a member. Keep a prospect record for agreed follow-up, check the recipient before sending email, and verify the final member profile and referrer before relying on the genealogy chart.

↩ Return to Main Manual Directory

Manage Members



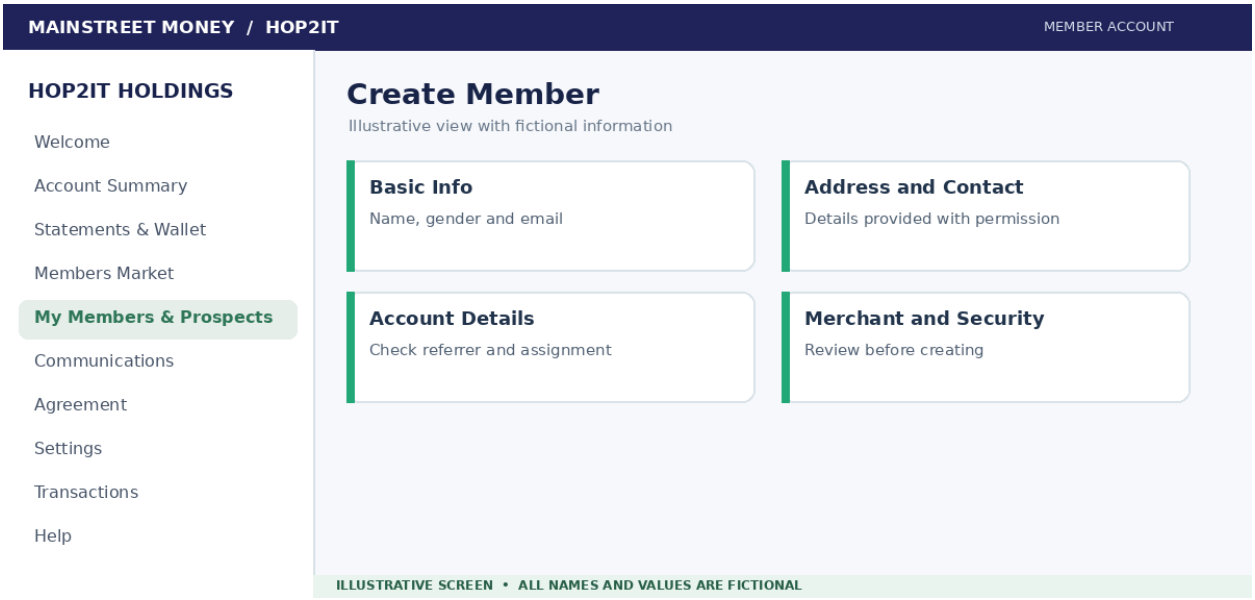
Illustrative screen: Manage Members. Names, counts, values and records are fictional.

What this screen does. Manage Members lists associated people and their available profile information. The list may have a different count from the genealogy chart because those screens show different relationships or scopes.

How to use it. Open My Members & Prospects → Manage Members. Search for a member and use View to inspect the correct profile.

↩ Return to Main Manual Directory

Create Member



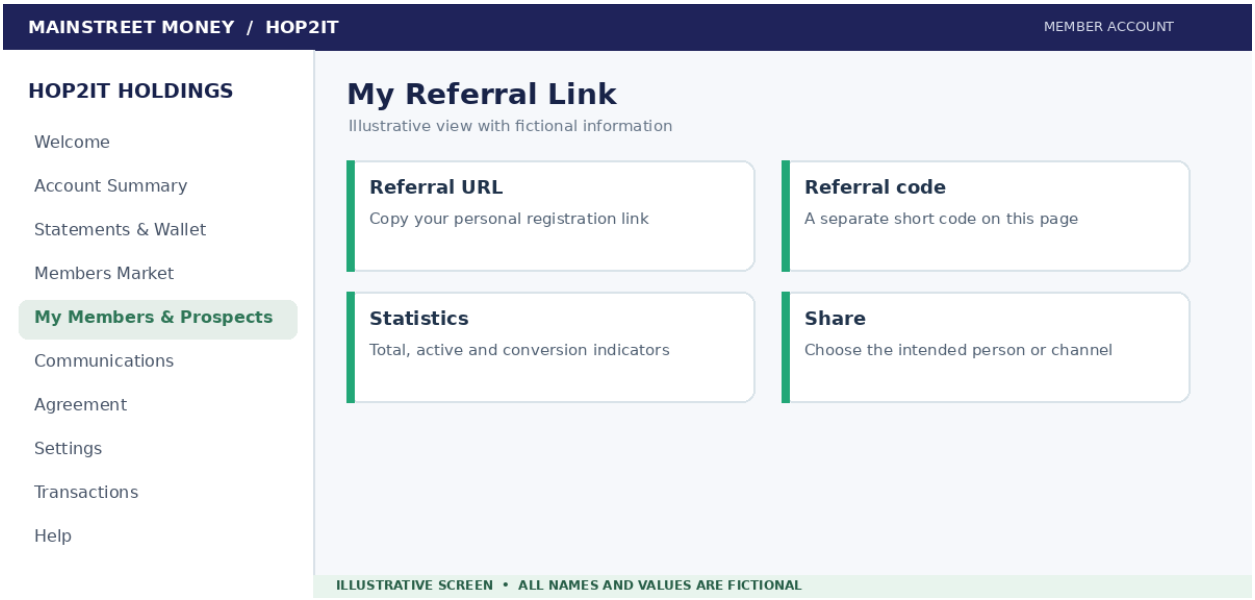
Illustrative screen: Create Member. Names, counts, values and records are fictional.

What this screen does. Create Member creates a live member record. Use it only when the person has agreed to join and their details and referrer are correct. A prospect can be recorded first without creating a full member.

How to use it. Open Create Member, complete the tabs, check the referrer and merchant, then review all entries before selecting Create Member.

↩ Return to Main Manual Directory

My Referral Link



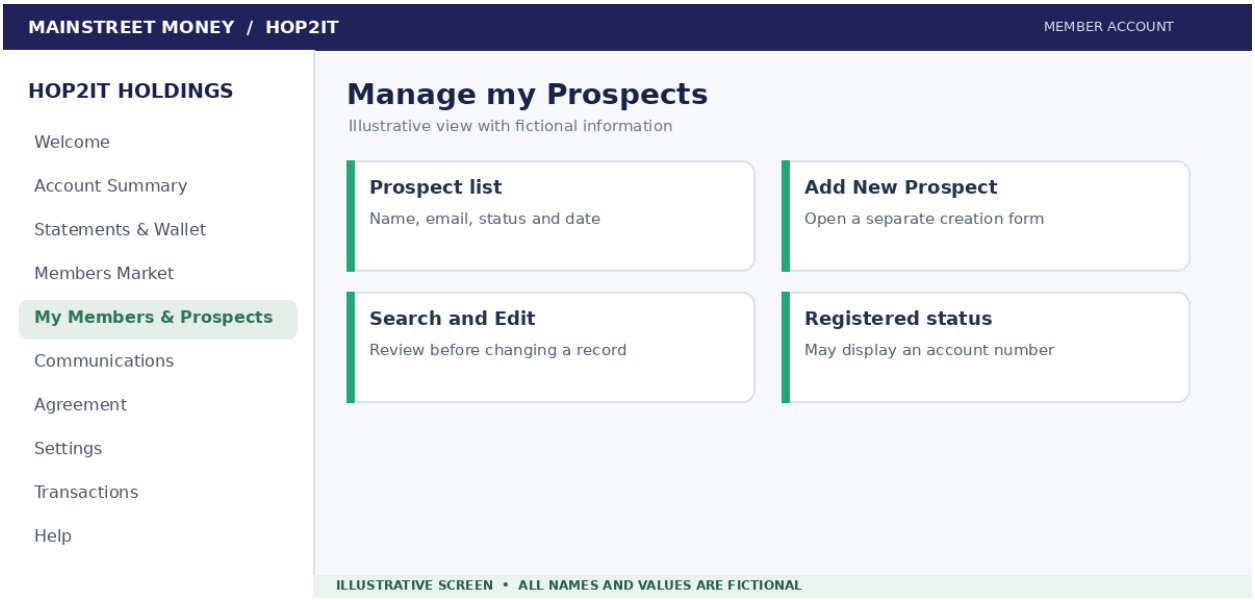
Illustrative screen: My Referral Link. Names, counts, values and records are fictional.

What this screen does. This page displays your personal registration link and referral code. The member account number and an email composer's displayed code should not be assumed interchangeable; use the value shown for the specific workflow.

How to use it. Select Copy Link or Copy Code. Send it only to a person who wants the invitation. The dashboard figures are account indicators, not a promise of rewards.

↩ Return to Main Manual Directory

Manage my Prospects



Illustrative screen: Manage my Prospects. Names, counts, values and records are fictional.

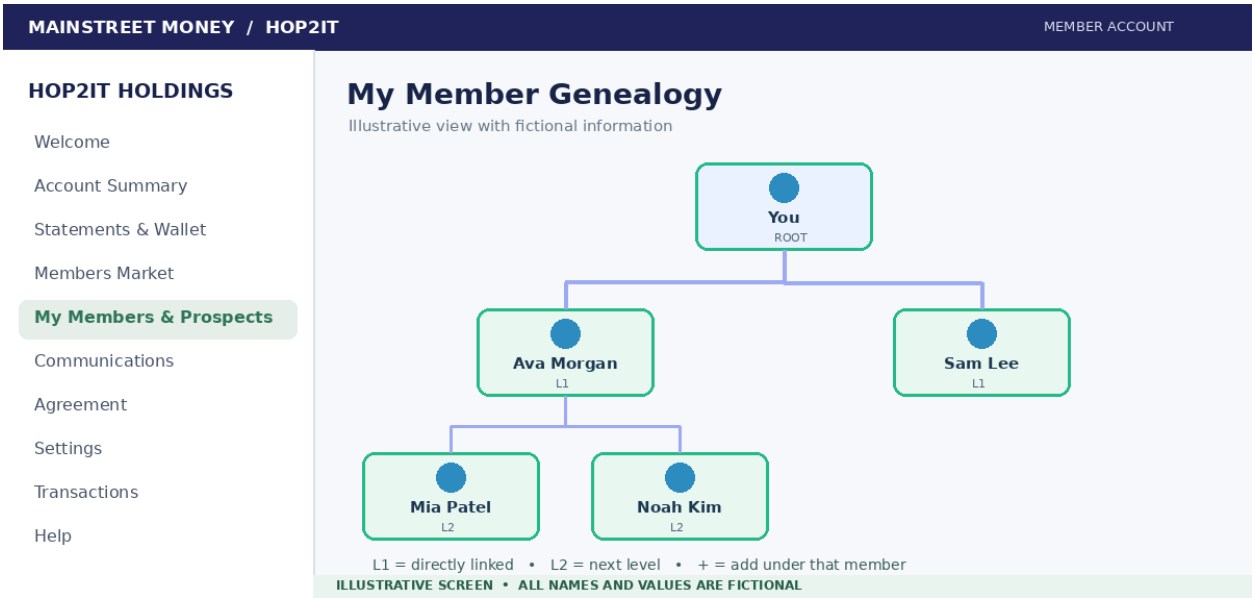
What this screen does. A prospect is someone you are following up with; a Registered label is a record status. The prospect list does not itself prove that the person has been assigned to a genealogy position.

How to use it. Open Manage my Prospects. Search the list or choose Add New Prospect. Enter name and email only with permission; the form auto-sets referrer and merchant details. Review the record before Create Prospect.

Good practice. Record only the contact information needed for the invitation and follow-up. A “Registered” status in this list should be checked against Manage Members and My Member Genealogy before treating the person as an active downline member.

↩ Return to Main Manual Directory

My Member Genealogy



Illustrative screen: My Member Genealogy. Names, counts, values and records are fictional.

What this screen does. The chart places you at the root. L1 cards are directly below you; L2 and later levels represent subsequent branches. The Active Downline count and Levels Shown describe the chart, and may differ from other referral or member-list totals. Hover or select the information control for details. The plus sign opens Create Member with that position's referrer preselected.

How to use it. Use Refresh Genealogy after a confirmed member assignment. Drag handles and drop zones are visible on the live chart, but do not move a member until you understand and have authority for any change in the referral relationship.

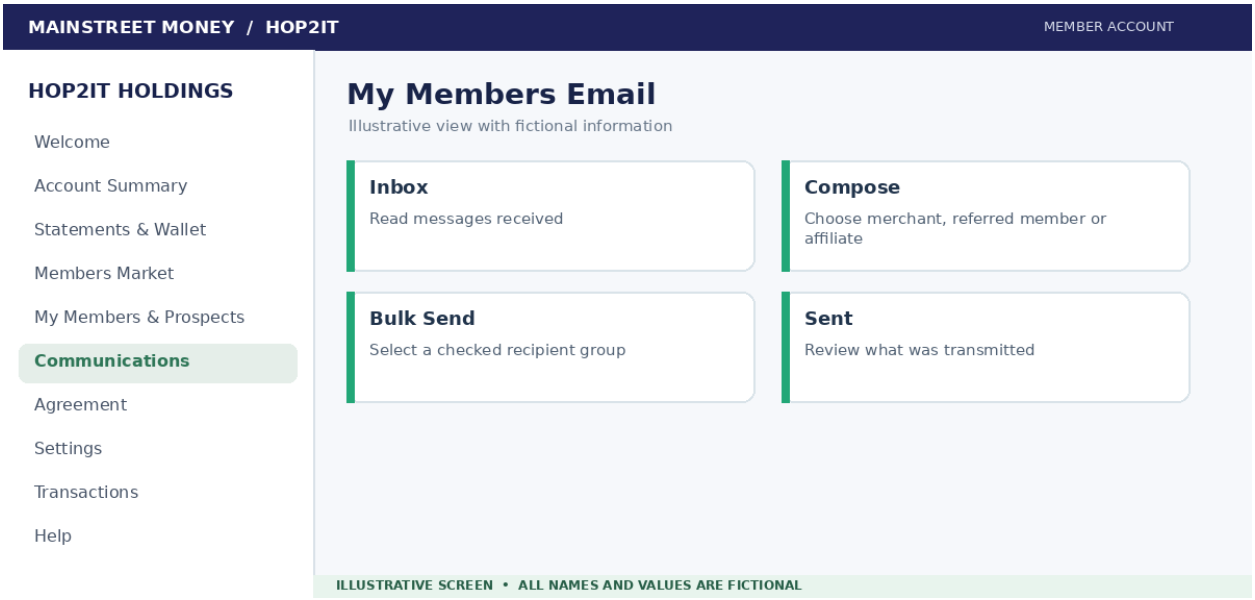
Reading the branches. A member directly referred by you appears at Level 1. If that person refers another member, the new member appears beneath them at Level 2. Follow the connecting lines to see who referred whom; the chart position, rather than the total count alone, explains the relationship.

↩ Return to Main Manual Directory

Communications

Select the submenu in the left member navigation, then use the matching guide below.

My Members Email



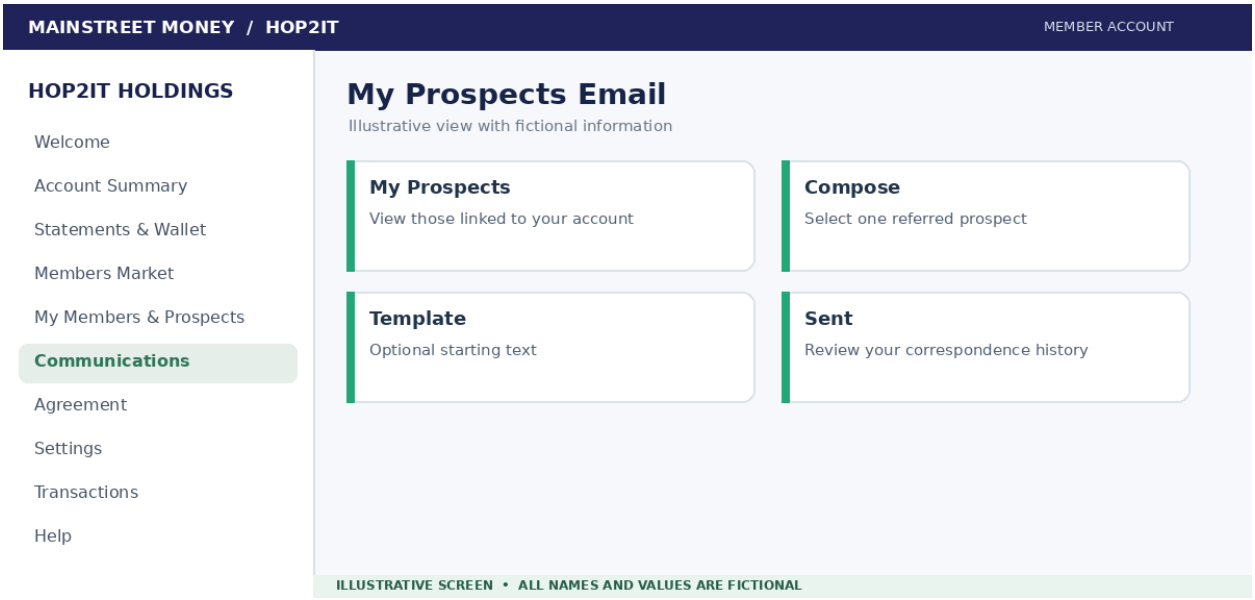
Illustrative screen: My Members Email. Names, counts, values and records are fictional.

What this screen does. The account composes email from within MSM. It sends to the selected people; it is not a private draft or internal chat. Templates are optional and must be reviewed before sending.

How to use it. Open Communications → My Members Email. For Compose, choose Recipient Type, recipient, optional template, subject and message. For Bulk Send, select recipients individually unless a wider group is intended; verify names and content before Send.

↩ Return to Main Manual Directory

My Prospects Email



Illustrative screen: My Prospects Email. Names, counts, values and records are fictional.

What this screen does. Use My Prospects Email to follow up with a prospect you referred. The composer requires a prospect, subject and message; an optional template can provide starting text.

How to use it. Open Communications → My Prospects Email → Compose. Choose the intended prospect and review the email address, subject, message and any template wording before Send Email.

Before sending. Choose the intended prospect, check the address and subject, personalise any template, and review the message for accurate product statements. Use the sent record to track correspondence; do not send a repeated invitation to someone who has declined further contact.

↩ Return to Main Manual Directory

Agreement

Select the submenu in the left member navigation, then use the matching guide below.

CCF Agreements



Illustrative screen: CCF Agreements. Names, counts, values and records are fictional.

What this screen does. A Carbon Credit Future agreement is a contractual record. Order ID, reservation number and agreement version are separate identifiers.

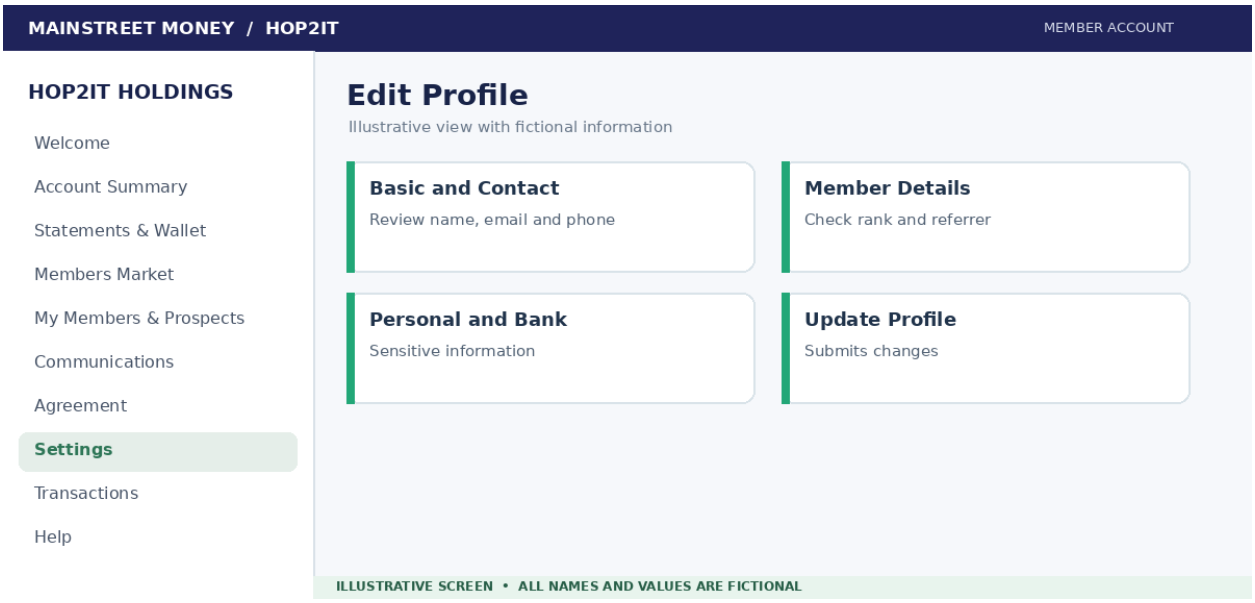
How to use it. Open Agreement → CCF Agreements. Filter by status or project where available, select View Full Agreement and retain relevant identifiers.

↩ Return to Main Manual Directory

Settings

Select the submenu in the left member navigation, then use the matching guide below.

Edit Profile



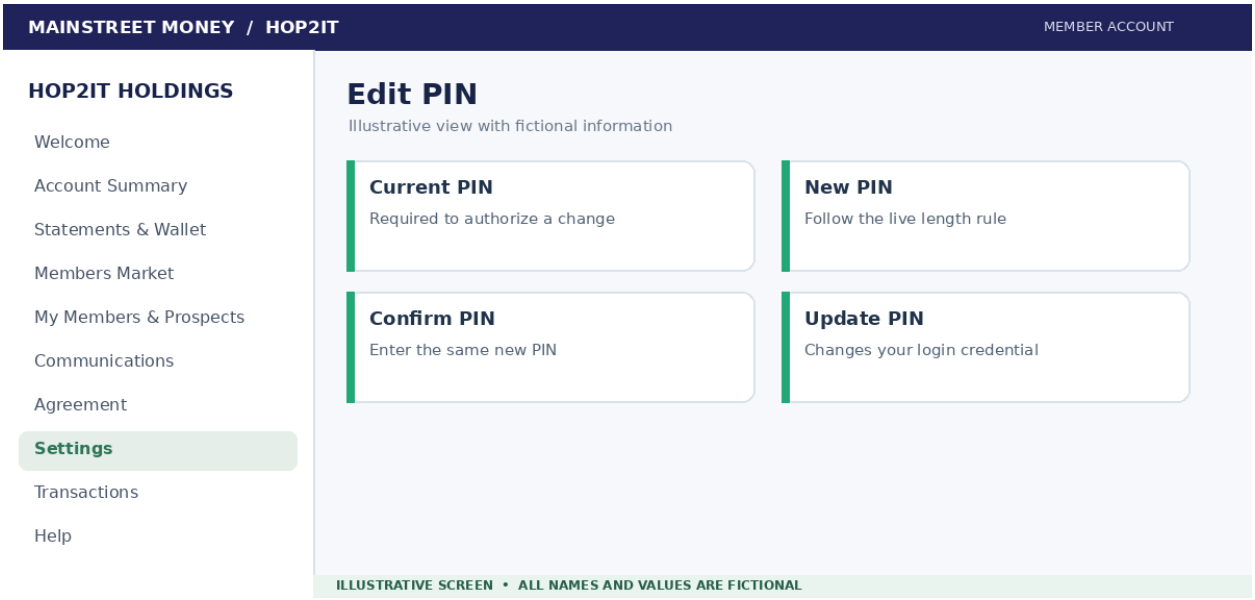
Illustrative screen: Edit Profile. Names, counts, values and records are fictional.

What this screen does. Your login email and banking information are sensitive. Some fields such as username may be read-only.

How to use it. Open Settings → Edit Profile. Review the relevant tab, edit only what is needed, and confirm the complete form before Update Profile.

↩ Return to Main Manual Directory

Edit PIN



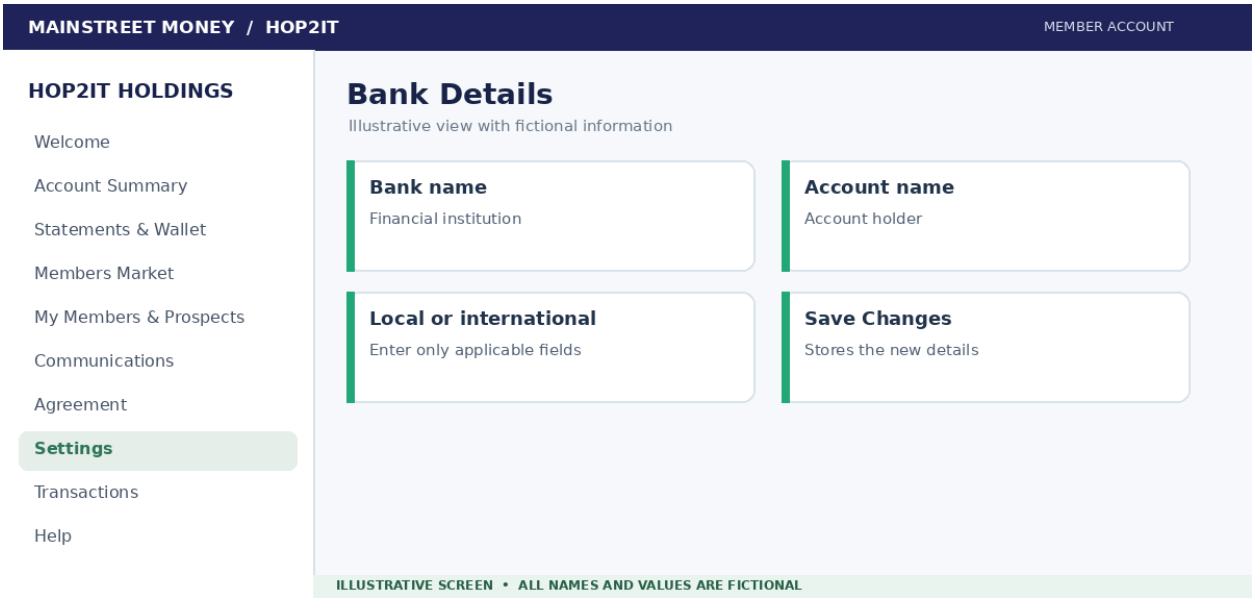
Illustrative screen: Edit PIN. Names, counts, values and records are fictional.

What this screen does. Choose a PIN that is difficult to guess and never send it to support or another member.

How to use it. Open Settings → Edit PIN and follow the live screen. Enter the current and new PIN privately, then confirm the change.

↩ Return to Main Manual Directory

Bank Details



Illustrative screen: Bank Details. Names, counts, values and records are fictional.

What this screen does. Bank details affect where payments may be sent. Independently verify any request to change them and do not enter someone else's account unless authorised.

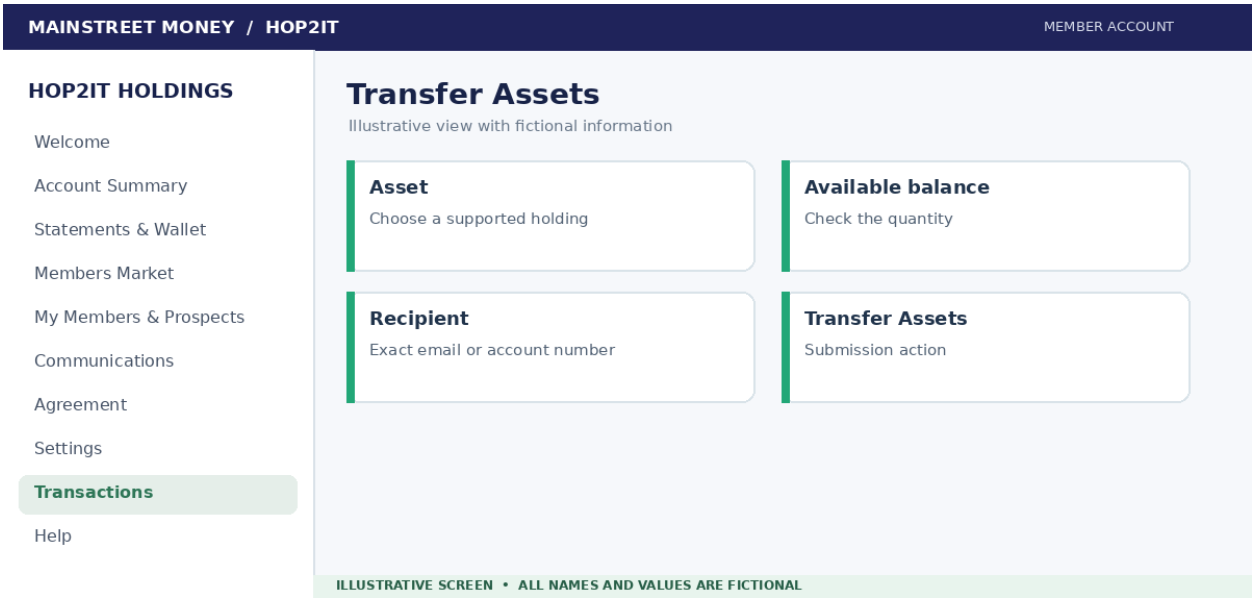
How to use it. Open Settings → Bank Details. Review every digit and the account holder before Save Changes.

↩ Return to Main Manual Directory

Transactions

Select the submenu in the left member navigation, then use the matching guide below.

Transfer Assets



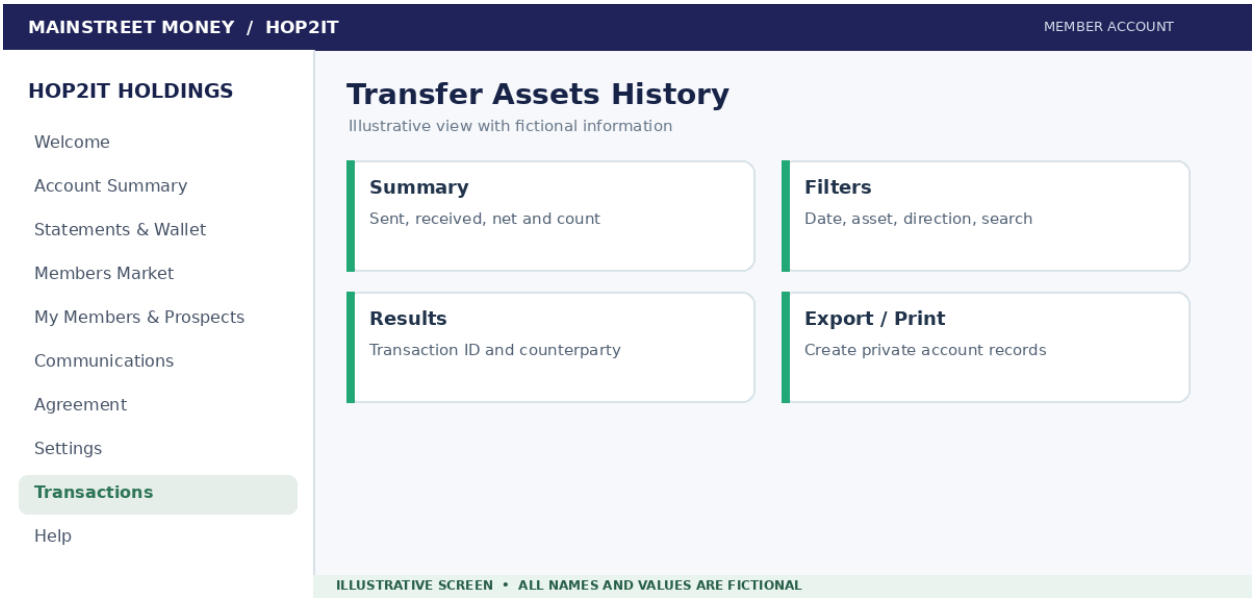
Illustrative screen: Transfer Assets. Names, counts, values and records are fictional.

What this screen does. A transfer may be difficult to reverse. The recipient must be verified by an independent source and against any Recipient Found confirmation.

How to use it. Open Transactions → Transfer Assets. Select asset, enter amount, identify the recipient, add a reference, recheck the details and only then submit.

↩ Return to Main Manual Directory

Transfer Assets History



Illustrative screen: Transfer Assets History. Names, counts, values and records are fictional.

What this screen does. History helps you reconcile movements and investigate differences. CSV and printed statements may contain personal or financial information.

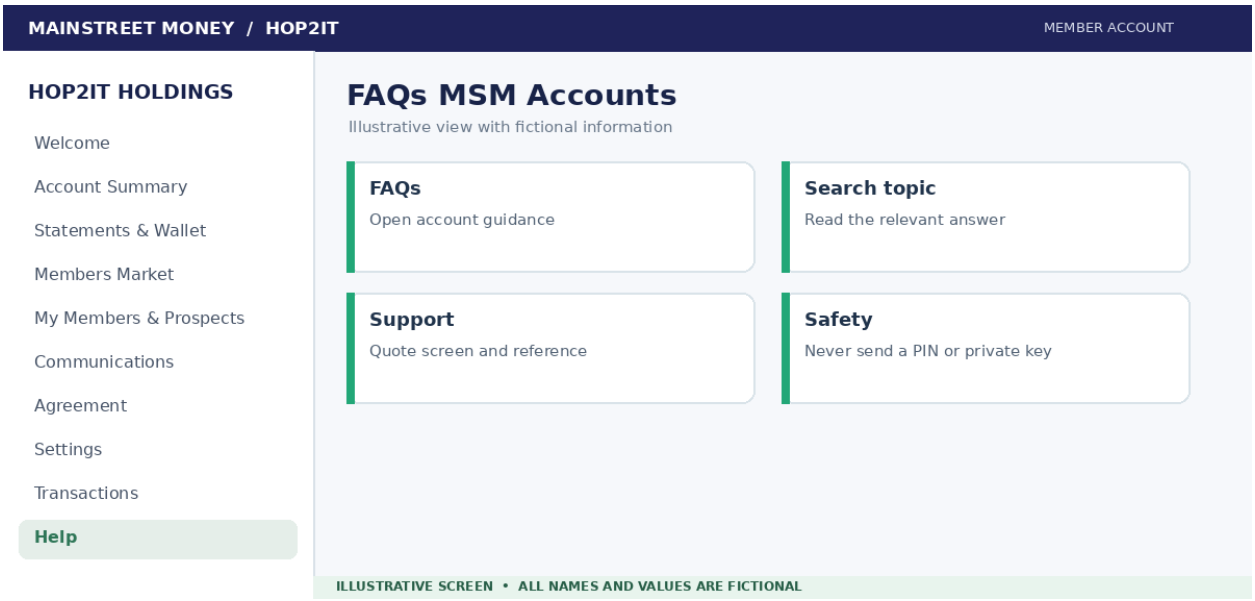
How to use it. Open Transactions → Transfer Assets History. Filter to the period or asset, inspect the status and reference, and store exports securely.

↩ Return to Main Manual Directory

Help

Select the submenu in the left member navigation, then use the matching guide below.

FAQs MSM Accounts



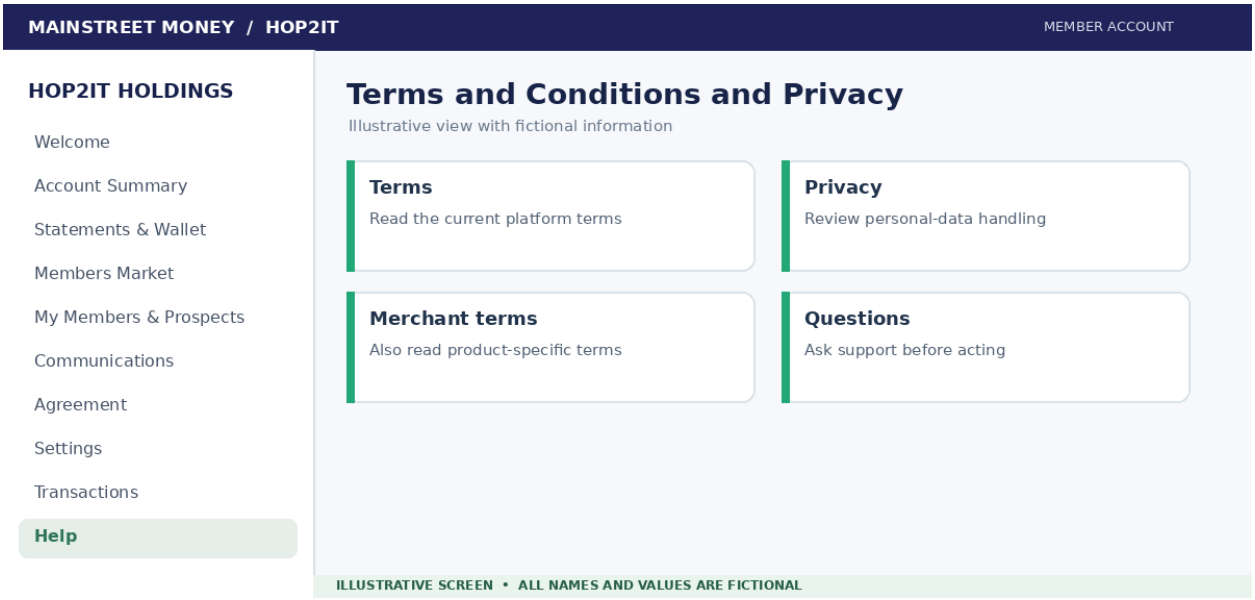
Illustrative screen: FAQs MSM Accounts. Names, counts, values and records are fictional.

What this screen does. Help includes account questions and policy links. The menu currently also displays a Loading item, which may be a temporary or unfinished page rather than a manual topic.

How to use it. Open Help → FAQs MSM Accounts. If the answer is missing, contact admin@mainstreetmoney.com with the affected screen and reference, never a credential.

↩ Return to Main Manual Directory

Terms and Conditions and Privacy



Illustrative screen: Terms and Conditions and Privacy. Names, counts, values and records are fictional.

What this screen does. The Help menu links to platform terms and privacy information. Product, purchase, transfer and referral arrangements may have their own terms.

How to use it. Open the relevant Help link and read the current version before relying on a product or account feature.

↩ Return to Main Manual Directory

Safety and troubleshooting

A balance or asset looks wrong

Refresh the account page, compare Account Summary, My Wallet and the relevant transaction history. Record the asset, date and reference, then contact support.

A prospect is missing from genealogy

Check the prospect's status. Genealogy displays members in the downline, so a prospect record alone need not appear there. Verify registration and referrer assignment before requesting correction.

An email template contains placeholder text

Edit it before sending. Confirm recipient, consent, claims, link and subject. A sent email may be retained in Sent.

The account cannot be accessed

Use Forgot Password/PIN on the official sign-in page. Never send an existing password or PIN by email.

A transfer or order is unfamiliar

Secure the account and contact support promptly with the transaction or order reference. Do not send your credentials.

Support: admin@mainstreetmoney.com or the support email of your merchant. Provide your name, member account number, affected menu and any order or transaction reference. Do not attach unredacted information about other members.

